

**SCHOOL DISTRICT #415
SPECIAL SCHOOL BOARD MEETING
WEDNESDAY, AUGUST 24, 2011
6:00 P.M.**

The Board of Education of Independent School District #415 met for special session on Wednesday, August 24, 2011 in the Lynd Boardroom. Michelle Williams called the meeting to order with members Greta Nelson, Crystal Pochardt, Mike Pochardt and Amy Korman present. Member Diane Miller was absent.

Motion #95 by Michelle Williams, seconded by Mike Pochardt to approve to approve the addendum/roll. All members approved – motion carried.

Motion #96 by Crystal Pochardt, seconded by Greta Nelson to approve the Resolution Relating to the Election of School Board Members and Calling for the School District General Election. Roll Call Vote:

Amy Korman – Yes
Michelle Williams – Yes
Mike Pochardt – Yes
Crystal Pochardt – Yes
Greta Nelson – Yes
Diane Miller – Absent

Motion Carried.

Greta Nelson/Mike Pochardt to adjourn – all in favor – carried

Michelle Williams, Chairperson

Crystal Pochardt, Clerk

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 0415
LYND
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No.0415 Lynd, State of Minnesota, was held in said school district on August 24, 2011, at 6:00 o'clock PM.

The following members were present: *Crystal Pochardt, Mike Pochardt, Michelle Williams*
Greta Nelson
And the following were absent: *Amy Korman*
Diane Miller

Member *C Pochardt* introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 0415, State of Minnesota as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing four school board members for terms of four (4) years each.

The clerk shall include on the ballot the names of the individuals who file affidavits of candidacy on said general election during the period for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. Odd Year: The general election is hereby called and directed to be held on Tuesday, the 8th day of November, 2011, between the hours of 4:00 o'clock p.m. and 8:00 o'clock p.m.

3. Odd Year: Pursuant to Minnesota Statutes, Section 205A.11, the school district combined polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for said general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause a sample ballot to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

APPENDIX 5 (cont.)

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

NOTICE OF GENERAL ELECTION

INDEPENDENT SCHOOL
DISTRICT #415
LYND PUBLIC SCHOOL
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN, that the general election has been called and will be held in and for Independent School District No. 415, Lynd, State of Minnesota, on Tuesday, November 8, 2011, for the purpose of electing three school board members for four year terms. The ballot shall provide as follows:

Put an (X) in the square opposite the name of each candidate you wish to vote for.

**SCHOOL BOARD MEMBER
VOTE FOR UP TO THREE**

_____ MARK DEJAEGHERE

_____ KAREN SWEETLAND

_____ AMY KORMAN

_____ MICHAEL POCHARDT

_____ Write-In, if any

The combined polling places for this election and the precincts served by those polling places will be as follows: LYND PUBLIC SCHOOL GYMNASIUM

Any eligible voter residing in the school district may vote at said election at the polling place designated above for the precinct in which he or she resides. The polls for said election will open at 4:00 o'clock p.m. and will close at 8:00 p.m. on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling place on election day.

Date: August 24, 2011

BY ORDER OF THE SCHOOL BOARD

Crystal Pochardt

Crystal Pochardt
School District Clerk

SCHOOL DISTRICT BALLOT

INDEPENDENT SCHOOL DISTRICT #415
LYND
STATE OF MINNESOTA

NOVEMBER 8, 2011

School Board Member

Vote For up to Three

Put an (X) on the line opposite the name of each candidate you wish to vote for.

____ MICHAEL POCHARDT

____ KAREN SWEETLAND

____ AMY KORMAN

____ MARK DEJAEGHERE

WRITE-IN, IF ANY

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at the various polling places and combined polling places during the November 8, 2011 general election. The election judges shall act as clerks of election and submit the results to the school board for canvass in the manner provided for other school district elections.