

Dear Parent,

In our effort to improve communication between parents and school, Lynd Public School is instituting a telephone broadcast system that will enable school personnel to notify all households and parents by phone within minutes of an emergency or unplanned event that causes early dismissal, school cancellation or late start. The majority of the scenarios that we intend to utilize this system for are due to inclement weather, and include the following:

- School cancellation
- Late start of school
- Early dismissal
- Afternoon athletic practice cancelled
- Evening music or athletic event cancelled

Please be assured that Lynd Public School will continue to report school closing due to snow or weather on KARZ-107.5 FM, KMHL-1400 AM, KKCK-99.7 FM, KLOH-1050 AM, and KISD-98.7 FM radio stations, KSTP, KSFY, KMSP and KELO television stations, and on [www.marshallradio.net](http://www.marshallradio.net). This communication system will serve as an overlay to the public announcements.

When the system is used, the system will simultaneously call the registered phone numbers in our parent contact list and will deliver a recorded message from an administrator at Lynd Public School. With the variety of uses for this system, the calls will be sent out at varying times of the day. The calls may come early in the morning to report a school cancellation, or may come during the school day to report early dismissal or evening event cancellations.

**If you would like to register for this communications system, you need to provide the school district with one phone number that you want the system to contact you at, keeping in mind the varying time of the calls. Please complete the information below, and return it to the school building where your child attends school.**

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\_\_\_\_\_  
NAME OF PARENT/GUARDIAN (please print)

\_\_\_\_\_  
PHONE NUMBER for system to call

\_\_\_\_\_  
EMAIL ADDRESS

Child(ren) Attending School:	_____	Grade: _____
	_____	Grade: _____
	_____	Grade: _____
	_____	Grade: _____